



ISSUE DECEMBER 2023

OFFICE: 707-443-4583

FAX: 707-443-4762

HOUSING INSIDER

“COMMUNICATION LEADS TO COMMUNITY”

We greatly appreciate all Public Housing tenants for participating at the Tenant Outreach Meetings held on November 16, 2023. All the feedback, questions, and discussions regarding our redevelopment plan was very insightful. If you missed out, no worries! Be on the lookout for future updates and be sure we have your correct information on file for us to stay in touch.

TENANT REMINDERS

Please sign and date all paperwork and return in a timely manner. Provide required documentation and complete all questions. Paperwork returned without a signature or required documentation is considered incomplete.

Tenants should not assign the lease or sublease unit. Subleasing includes receiving payment to cover rent and utility costs from anyone not on the lease.

DO NOT flush wipes, feminine products, dental floss, hair, bandages, Q-tips, cotton pads, cotton balls, cat litter, grease, oils, etc. down toilet.

No littering. Leaving clothing and furniture items on sidewalks or PHA property is considered littering. Tenants will be charged dump fees for littering.

DATES TO REMEMBER

Our office will be closed on these holidays!

January 1st – New Year’s Day

January 15th – Martin Luther King Day

February 12th – Lincoln’s Birthday

February 19th – President’s Day

March 29th – Good Friday 1/2 Day



COMMUNITY EVENTS

The Eureka Choice Pantry located at 307 W 14th Street in Eureka, CA offers access to healthy and nutritious foods for income-eligible community members once per month. The Eureka Choice Pantry is open Tuesdays, Wednesdays, and Friday from 10am-4pm. For more information, contact the Eureka Choice Pantry at 707-445-3166 to schedule an appointment. Don’t forget to ask about their monthly income guidelines.

HAPPY HOLIDAYS AND STAY SAFE!

EHA Mission Statement: The mission of the Housing Authority of the City of Eureka is to assist low-income families with safe, decent, and affordable housing opportunities as they strive to achieve self-sufficiency and improve the quality of their lives. The Housing Authority is committed to operating in an efficient, ethical, and professional manner, and treating all clients with dignity and respect. The Housing Authority will create and maintain partnerships with its clients and appropriate community agencies in order to accomplish this mission.

Nonsufficient Funds (NSF)

An NSF check is when a customer writes a check for \$100 when their bank account only has 75\$ in it!



NON-SUFFICIENT FUNDS

To avoid future returned payments, please note online portal payments and checks made on holidays, weekends, or evenings take longer to process, usually **48 business hours**. A returned check fee of \$20.00 will be charged to the tenant when a check is returned for insufficient funds or closed account. After five returned payments, **only money orders** will be accepted by PHA for any rent payments. Please remember to print your name along with tenant code on all money orders.

General Information

Lobby and Dumpster Hours: Open Tuesday-Thursday 10am-3pm.

Business Hours: Open Monday-Thursday 8am-5:30pm; Closed alternate Fridays and business hours are 8am-4:30pm.

We have a payment drop box by our main front door for submission of amounts payable.



Q&A

Q: Are tenants responsible for cleaning their freezer and refrigerator seals?

A: Yes, tenants are responsible. A seal is the rubber strip that fits along the freezer and refrigerator edges of the door when it shuts. The seal can become sticky and damaged if not cleaned regularly. To properly clean the door seals, use a soft cloth with mild soapy water, then dry. If the seals become damaged due to poor upkeep, tenants may be charged for replacements.

Volunteer Opportunity: Are you a **Public Housing** resident who is interested in serving on our Board of Commissioners? Please contact Heather at 707-443-4583 ext. 219 or heatherh@eurekaumboldtha.org with questions and to obtain an application for tenant commissioner.

Visit us at www.eurekaumboldtha.org



WINTER IS UN-BRR-LIEVABLY HERE

The winter season is officially here and while it may not feel like winter in some areas yet, Humboldt County weather is snow joke! Prepare in advance by taking these precautions for freezing temperatures.

- 1. Test Your Heat**
Begin turning your heaters on to make sure they work properly.
- 2. Check Smoke Detectors**
Press the test button on all detectors to ensure they are working and replace batteries as needed.
- 3. Be careful with Candles and Space Heaters**
Keep candles and space heaters away from objects and never leave them unattended or use while sleeping.
- 4. Prepare an Emergency Kit**
Includes items such as flashlight with batteries, First Aid kit, bottled water, non-perishable foods, portable charger, matches, lantern, cooler for ice, warm clothing, and extra blankets.

If your heaters and smoke detectors are not working put in a work order for maintenance to test.

WHO TO CONTACT

Call our main line at 707.443-4583; then:

Work orders request.....	x218
For emergency work orders ONLY contact 707-444-1424	
Paperwork, certification, rent, income calculation questions.....	x214
Accounting for charges, account balance, questions, and payments.....	x221
Questions, complaints, or concerns about the neighborhood.....	x211
All other questions regarding Housing Authority services.....	x210

In case of an emergency, please call 911 or the Eureka Police Department at 707-441-4060.